

CARRA Grant Submission Form (you will be asked to provide all information below via our electronic submission system)



Proposal Submission Date:

Application type:

- Small grant
- Large grant
- Fellow Small Grant
- Publication Support Grant

Project Title:

Total Budget Requested (details to be provided in budget and justification): \$_____

Principal Investigator Name (first name, last name, degree):

Institution/Study Site:

Email:

Preferred Contact Phone Number:

Type: Mobile Work

Check all that apply:

- First CARRA Grant Submission
- Received prior grant funding (check all funding sources that apply):
 - CARRA
 - NIH K grant
 - NIH F grant
 - NIH R grant
 - AF
 - Other – Specify organization(s):
- Early Investigator (Within 7 years of completion of rheumatology fellowship training and at the rank of Instructor or Assistant Professor (or equivalent at your institution) but no higher)
- Fellow

Co-Investigators

First name, last name, degree:	Institution:
1	
2	
3	
4	

Other Key Personnel

First name, last name, degree:	Institution	Role

Reviewer Conflicts

Not including the study personnel mentioned above, are there other persons who might have conflicts should they be chosen to review your proposal?

- No
- Yes – Please list member name(s) and describe the conflict(s):

Please select all that apply to your project:

- JDM
- JIA
- Pain
- SLE
- SVARD (if yes, specify disease:_____)
- Basic Science Research
- Clinical Trial
- Translational Research
- Utilization of CARRA Registry
- Collaboration with more than one CARRA site

Application Includes:

- Abstract (300 word max)
- 2-3 sentence Lay Summary of your project (150 word max)
- Specific Aims (1 page) (use CARRA template provided)
- Research Plan (3 page limit for publications support, small, and fellows grants; 5 page limit for large grants) (use CARRA template provided)
- References (no page limit)
- Budget and Justification (no page limit, use CARRA template provided)
- NIH-formatted Biosketches for PI and all Co-Is (5 page limit per biosketch)
- Letters of support
 - Required for budgets that include investigator effort (include letter from division chief documenting that % effort is available, and confirming investigator salary).
 - Letters of support from collaborators, mentors and institution for all other applications are highly recommended

Application Guidelines

Project Abstract		300 word max
Project Lay Summary		2-3 sentences that provide a brief summary of your project (150 word max)
Specific Aims (1 page)		<ul style="list-style-type: none"> • Use template provided • Relate aims of project to CARRA's mission and vision • This does not count toward page limit
Research Plan (3 page limit for small, publication support and fellows grants; 5 page limit for large grants)	Background	<ul style="list-style-type: none"> • Use template provided • Establish current status of the field/significance of problem • Reference and discuss work of experts in the field • Indicate how project will advance knowledge in the field • Discuss prior work, if applicable. <p><i>For Publication Support Grants:</i></p> <ul style="list-style-type: none"> • Briefly describe study and what data have been collected (provide complete details in methods/activities section) • Note any collaborations and previous funding • Briefly justify why funds are needed
	Impact & Significance	Describe impact and wider implications of project. Specifically discuss address the following: <ul style="list-style-type: none"> • How does this project leverage the CARRA network? • How does this project positively impact the pediatric rheumatology scientific community? • How will this project advance CARRA's mission?
	Methods/ Activities	Describe/Include the following: <ul style="list-style-type: none"> • Study population • Study design • Sample size • Study sites • Study schedule • Primary and secondary outcomes • Thoroughly describe project activities and feasibility • Methods for solving the problem and possible pitfalls • Timeline for project activities
	Analysis and Statistical Plan	<ul style="list-style-type: none"> • Describe qualitative and quantitative analysis plan for project • Provide justification for sample size

	<p>Environment</p>	<ul style="list-style-type: none"> • Include description of scientific environment, institutional support, physical and other resources available to complete the project
	<p>Dissemination & Data Sharing Plan</p>	<ul style="list-style-type: none"> • Present a plan for sharing results of project through a variety of mediums • Describe how/when you will share data sets with CARRA to be available for future research
	<p>Sustainability Plan</p>	<ul style="list-style-type: none"> • Present a plan for continuing project beyond period of award and future funding plans, if applicable
<p>References</p>		<ul style="list-style-type: none"> • This does not count toward page limit
<p>Budget and Justification</p>		<p>Provide justification of expenses using CARRA Grant Budget and Justification form (separate attachment)</p> <ul style="list-style-type: none"> • Use template provided • Total costs salary support must not exceed 50% of total project costs • CARRA will allow up to 8% F&A (indirect) costs which must be incorporated into the project budget • If indirect costs are requested, total costs for this project must not exceed the advertised amount for your award (\$25,000 for Small and Fellows Grants, \$50,000 for Large Grants, and \$10,000 for Publication Support Grants) • Poster printing and publication costs are not allowed • Travel expense requests are not permitted unless required for the conduct of the research. Travel expenses to attend meetings to present this work, for example, are not allowed • Other expenses should be discussed with CARRA personnel prior to application submission • This does not count toward page limit
<p>Biographical Sketches</p>		<p>Include NIH-formatted Biosketches (5 page limit for each) for the principal investigator and all co-investigators</p>
<p>Letter(s) of Support</p>		<ul style="list-style-type: none"> • Required for budgets that include investigator effort <ul style="list-style-type: none"> ◦ Include letter from division chief documenting that % effort is available, and confirming investigator salary • Letters of support from collaborators, mentors and institution for all other applications are highly recommended